



GRANTS & CHARITABLE CONTRIBUTIONS BROCHURE - EUMEA



BioMarin Europe Limited
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Welcome

With four products marketed globally and a fully integrated multinational organisation in place, BioMarin provides innovative therapeutics to patients with rare diseases who have serious unmet medical needs. BioMarin is committed to patients, families, and physicians in providing rapid access to treatments, disease education, and support services.

As part of its commitment, BioMarin supports programs and activities that foster excellence in patient care and provide valuable scientific, medical, and educational information to the medical and scientific communities as well as patient advocacy organisations.



Guidelines for Requesting Grants & Charitable Contributions

In alignment with BioMarin's commitment to scientific innovation and areas of unmet medical needs, BioMarin supports grants, charitable donations, and sponsorships in the following areas:

- Genetic, rare metabolic diseases (including MPS & PKU)
- Lambert-Eaton Myasthenic Syndrome (LEMS)
- Community Relations Giving

Types of Grants that May be Awarded

BioMarin will review funding requests from healthcare or science related organisations for the following types of requests:

- CME Funding for HCP Grant
- General Grants
- Research Grants
- Sponsorships (Meetings)
- Patient Organisation Grants
- Charitable Donations

See next page for definitions of each type of funding request.



CME Funding for HCP Grants

Use this form if you are either an individual healthcare professional or are writing on behalf of a healthcare institution looking for grant funding of one or more healthcare professionals to a relevant medical, scientific or educational event. Individual healthcare professionals may only apply on behalf of themselves (one application per attendee). Individuals applying on behalf of an institution may apply on behalf of one or more healthcare professionals.

Please see the FAQs below explaining how to obtain reimbursement for out of pocket expenses associated with an approved CME Funding for HCP Grant.

General Grants

Use this form only if your request is not for a charitable donation, or you are not requesting a grant on behalf of a Patient Organisation or you are not a Healthcare Professional requesting CME funding. This form should be used to cover specific project funding, equipment grants or educational funding that is not CME funding for individuals or groups wishing to attend a third party meeting.

Research Grants

Use this form to request grant funding to support research related to disease states or areas of science that are of interest to BioMarin. A research grant is a grant which may or may not include a material transfer (e.g., investigational drug). Research grants usually assume no collaboration or sharing of data with BioMarin. In instances of collaboration, BioMarin will seek to enter a duly executed Research Agreement with the requestor. Research grants differ from Investigator-Sponsored Trials (ISTs) in that the research does not include human subjects and may not be subject to a formalised protocol.

Sponsorship – Meetings

Use this form to request support for healthcare related events or activities where BioMarin may receive a benefit in exchange for its contribution (e.g., booth space or attendance at the event). Sponsorships may be payable to organizations including hospitals, medical societies, medical schools, or other tax-exempt or non-profit organizations, etc. Examples include payments to become a tiered sponsor (e.g., gold, platinum) at a medical society's annual meeting or payment for exhibit space at a medical conference or seminar.

Please note BioMarin does not fund sponsorships payable to individual healthcare providers or medical practices.

Patient Organisation Grants

Use this form if you are a Patient Organisation requesting funding of any description. The form complies with the disclosure, transparency and contractual requirements that BioMarin is obliged to follow under the EFPIA, ABPI and other codes applicable in the EUMEA region.

Charitable Donations

Use this form if the nature of your request is a donation for purely benevolent purposes. This means the request cannot include sponsorship for a meeting or an event of any funding where BioMarin receives a benefit (directly or indirectly) from such funding. Examples would be where you are a charity of not-for-profit organisation and are requesting a donation for the benefit of the charity or where you are some other kind of institution (i.e. a school or local residents association) requesting donations for assistance of a general nature. Do NOT use this form if you are a Patient Organisation. Please note we cannot provide charitable donations to individuals.

Criteria Used to Determine Funding

As general guidance for grant requests, please note that BioMarin considers many factors including whether the request:

- Promotes excellence in patient care
- Meets ACCME or CME guidelines related to content, venue, and dissemination as applicable
- Is conducive to an effective and efficient meeting format
- Educates the broadest target audience at an appropriate and reasonable cost
- Is permissible under applicable Codes of Conduct and good practice

Items Generally outside the Scope of BioMarin's Grants Program

- Grants to individuals or group practices
- Clinical grants, including Investigator-Sponsored Trials (ISTs)
- Personal travel
- Capital campaigns/building funds
- Service contracts
- Religious programs
- Entertainment (e.g., class reunions, retirement dinners)
- General capital or operating expenses (e.g., office equipment/staff, computer hardware/software, medical library resources, overhead)
- Textbooks and journal subscriptions
- Mass media productions not associated with educational content (e.g., CD-ROMS, webcasts, journal supplements)
- Personal development (e.g., individual leadership training)
- Travel fellowships for healthcare professionals



Process for Requesting Grants

BioMarin has automated the grant request process using an online tool - the BioMarin Grants & Charitable Contributions portal. The online process now includes:

- Registration and login
- Submission of grant requests and required supporting documentation
- Summary page for grant activity and request status

Before accessing our online portal, please review the information below regarding registration, required documentation, review timing, and decision notification.

Organisation Registration and Login

Each requesting organisation must register and create a login ID before submitting a grant request. Registration involves providing information about your organisation, contact names and numbers, and creating a password to access the online portal.

Requesting organisations are required to accept all terms and conditions of the grant request process in order to proceed with an application.

Registrations will be confirmed by email within 2 business days of submission.



Grant Request Submission

For a grant request to be submitted and considered for funding, you must complete the online application and submit the following documents:

- Detailed program description, including a description of how the funding will be used
- Detailed line item budget
- Program agenda
- Learning objectives

Failure to provide this completed information **at least 30 calendar days prior to the program** date will result in the grant request not being processed.

Any request for an event that has already occurred will be automatically denied and should not be entered onto the system.

Any grant request submitted by an organisation listed on the Office of Inspector General's List of Excluded Individuals and Entities (OIG LEIE) or the General Services Administration Excluded Parties List System (GSA EPLS) or equivalent (dependent on your country) will be denied without consideration.

Grant Request Review

BioMarin will inform you about its decision as quickly as possible after the receipt of all required documentation. You can help minimise the review timeline by providing complete and accurate documentation in a timely manner. If BioMarin does not receive all necessary documentation **at least 30 calendar days prior to the date of your program**, BioMarin will not accept your grant request for consideration.

Grant Request Status

You may check the status of all your grant requests by logging into the online portal. Due to company policy and industry standards, your BioMarin field representative will not have access to this information. You will receive email notification directly from BioMarin of its decision. Please do not consider any request approved or denied until you have received an email notification from BioMarin of its decision.

Applying for a Grant or Charitable Contribution

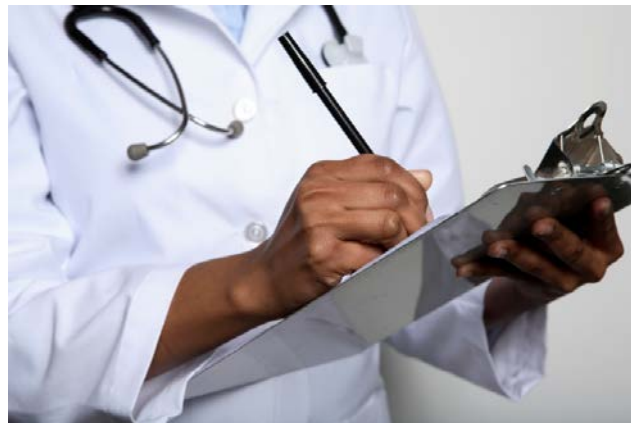
Prepare

To expedite processing of your grant request form, BioMarin suggests the following:

- Read **Guidelines** and **Process** for requesting funding, or download a **Brochure**
- Complete your grant request form
- Confirm the grant request form is complete, including all required attachments. Incomplete grant request forms will be rejected
- Be sure to press the “Submit” button once you’ve confirmed the request form is complete and all required documents are attached
- Read **FAQs** for answers to Frequently Asked Questions
- Submit your grant request **at least 30 calendar days prior to the date of the planned activity**

Questions on the grant request form require the requestor to provide information about:

- The organisation
- Requesting organisation contact information
- Amount of funding requested and bank details (the bank details must match the entity/individual requesting funding)
- Proposed use of funds
- Program and/or project budget



Register

All grant requests must be submitted using the online portal.

Click **My Grants** to register and apply for Grants or Charitable Contributions. If you have already registered, you may save your grant request at any time prior to submission.

To access the grant request again for updates or to submit a new grant request, simply return to the account login page **My Grants** and enter your username and password.

Frequently Asked Questions

The Questions and Answers within this section are broken down into the following topic areas:

- Process
- Technical
- Contracts

If you need further assistance after reading this section, please contact BioMarin at egrantsEUMEA@bmrn.com.



Process Related Questions

When does BioMarin accept grant requests?

Grant requests are accepted for review all year, but eligible for the calendar year must be submitted by December 1st

How long does the grant request process take?

Please plan accordingly; a minimum of 30 calendar days is required to process any grant request.

What is BioMarin's review and decision process regarding grant requests?

BioMarin has a centralized grant review and decision-making process. Grant committees consist of cross-functional representatives to ensure each grant request is meritorious, consistent with BioMarin's goals and policies, and is not excessive or duplicative. BioMarin grants are never in any way tied to, or intended as an inducement or reward for, the past, present, or future purchase, prescription, or recommendation of any of BioMarin product.

Can I submit my grant request by paper and/or through my BioMarin field representative?

No. All grant requests must be submitted online by the requesting organisation.

Can an organisation submit multiple grant requests?

Yes. However, grant requests are reviewed individually. Funding of a grant request is not contingent upon previous activity nor does previous activity guarantee future support.

Can I request funding for an activity that has already occurred?

No. BioMarin does not fund activities that have already occurred. Applications must be submitted to BioMarin at least 30 calendar days prior to the program date to allow adequate time for committee review, communication of decision, and execution of an agreement (if required).

Can I complete part of the request form and complete the rest later?

Yes. If you are unable to complete your request form in one sitting, you may save the partially completed request form and complete the rest later by clicking “Save Draft” at the bottom of the page. You will have the opportunity to come back and make changes to the request form at any time before the submission of a request. This must still be submitted 30 days prior to the event taking place.

How will I be notified of the status of my grant request?

An email update will be sent upon submission of a grant request to confirm BioMarin’s receipt of the grant request and after committee review to notify the requestor of either an approval or denial of the request. At any point in the process, the requestor will receive notification if an application is missing required documentation or further information is needed to complete the grant request review.

What is a Request for Additional Information and how much time do I have for completion?

A Request for Additional Information is made when more information is needed to consider your grant request. The request will be sent by email. Requestors are asked to respond to Requests for Additional Information within 10 business days. If BioMarin has not received all necessary information within 10 business days, the grant request will be denied.

I received an email Request for Additional Information. May I fax, mail, or email the information?

No. All updates to your grant request must be made directly to your application in the online portal.

May I change the content of my grant request once it has been submitted?

Changes to the topic, target audience, or other material aspect of a submitted grant request will be reviewed on a case by case basis. If you need to make such a change, email the request to BioMarin at egrantsEUMEA@bmrn.com.

How do I obtain reimbursement for out of pocket expenses relating to my approved CME Funding HCP Grant?

If your application for a CME Funding HCP Grant has been approved and you have incurred legitimate and reasonable out of pocket expenses in connection with attending the event you must submit your receipts to

egrants EUMEA@bmrn.com within 30 days of the event to be reimbursed. BioMarin reimburses receipted expenses relating to:

- Registration fees
- Travel
- Accommodation

BioMarin does not reimburse for other types of expenses, including, but not limited to meals or drinks.

All receipts should be submitted in one email after the event has taken place. BioMarin will only make one lump sum payment for all legitimate and reasonable expenses. The total of the receipted expenses must be less than or equal to the amount of the approved grant.

The grant requestor must provide bank details in the grant application in order to be eligible for reimbursement and the bank details must match the entity/individual requesting funding.

If my grant request is denied, may I appeal the decision?

No. Decisions to deny grant requests are final. There is no appeal process.

My grant request was denied but I do not understand the reason. Can I find out why?

Please review the Grant Request Guidelines for eligibility criteria. There are numerous reasons why a grant request may be denied. For example, budgetary allocations may change, grant requests may not reflect BioMarin educational strategies, or similar activities may have already been funded.



Technical Questions

What if I don't remember my username and password?

Please email BioMarin at egrantsEUMEA@bmrn.com.

Why was I prevented from registering?

Common reasons include:

1. Some of the information entered as part of your registration was invalid - please see the error message and re-enter the required information.
2. You entered an email address or username during your registration that has already been registered with the online portal. Please choose a different username or email address.
 - If you have registered previously, please request that your username be emailed to you (see "*What if I don't remember my username or password?*" below for details).
 - If you have not registered previously, please email BioMarin at egrantsEUMEA@bmrn.com
3. You failed to complete a mandatory field.

Why was I unable to login?

Common reasons include:

1. Your account may have been disabled due to inactivity. Please email BioMarin at egrantsEUMEA@bmrn.com and request that your account be reactivated.
2. Your account has been temporarily disabled due to repeated unsuccessful login attempts. Please wait 30 minutes before you try to login again.

What if my program description does not fit into the allotted space?

You will have the opportunity to upload supporting documentation at the end of the request form.

Contracts

Certain grant requests may require the requestor to enter into a duly executed Grant Agreement with BioMarin.

How will I receive the Grant or Sponsorship Agreement?

The Grant or Sponsorship Agreement will be sent to you by email. Instructions as to the execution of the Grant Agreement and return to BioMarin will be included. You will receive a pdf copy of the fully executed agreement for your files.

Who should sign the Grant Agreement?

Grant and Sponsorship Agreements should only be signed by persons duly authorized by the organisation to enter into contractual agreements on its behalf.

Will I get a copy of the Grant or Sponsorship Agreement from BioMarin?

Once BioMarin receives the signed Grant or Sponsorship Agreement from an organisation, it can take up to 2 weeks to obtain all required signatures at BioMarin and provide a copy of the fully executed document to the grant requestor. It is to your advantage to return the Grant or Sponsorship Agreement in a timely manner to avoid delays.

I sent the Grant Sponsorship Agreement executed by my organisation back to BioMarin. How do I know if BioMarin received it?

Once BioMarin receives the Grant or Sponsorship Agreement signed by an organisation, the applicant will receive a confirmation email. If you do not receive a confirmation email within a reasonable amount of time, please email BioMarin at egrantsEUMEA@bmrn.com.

What if I do not wish to enter into a grant or sponsorship agreement?

BioMarin will not process the grant award or sponsorship funds until the an agreement is fully executed

My Grants

[Register](#)

[Login for Returning Users](#)

Help for Visitors

The Login Screen is your entry point for BioMarin's online Grants & Charitable Contributions online portal. Enter your username and password and then click the <Login> button.

Registration

If you do not already have a username and password, click "Register". You will be directed to the Profile Registration page where you can enter your contact information and choose your username and password.

Valid characters for username and password:

1. Upper and lower case alphabetic characters (a through z, A through Z)
2. All numeric characters (0 through 9)
3. Comma(,), Period (.), Apostrophe ('), Ampersand (&), Space, Hyphen (-), Colon (:)

Organisation Legal Name - Enter your organisation's legal name as registered with applicable state authority. Do not use abbreviations or acronyms.

Once all the information has been completed, click "Submit." If your registration is accepted, you will receive an email with a link to access BioMarin's online portal. If your registration is not accepted, you will be directed to contact BioMarin.

Contact Us

To contact BioMarin regarding submission of a grant request, please email your question/comment and contact information to egrantsEUMEA@bmrn.com or from the web portal use the link to contact us. The information you provide will be maintained in accordance with our privacy policy. For more information about BioMarin's privacy policy, please click on the privacy policy link at the bottom of the web portal.

Please note that BioMarin cannot accept any medical questions through its Grants and Charitable Donations online portal. Questions pertaining to your medical condition or the medical condition of a family member should be directed to your healthcare provider.

