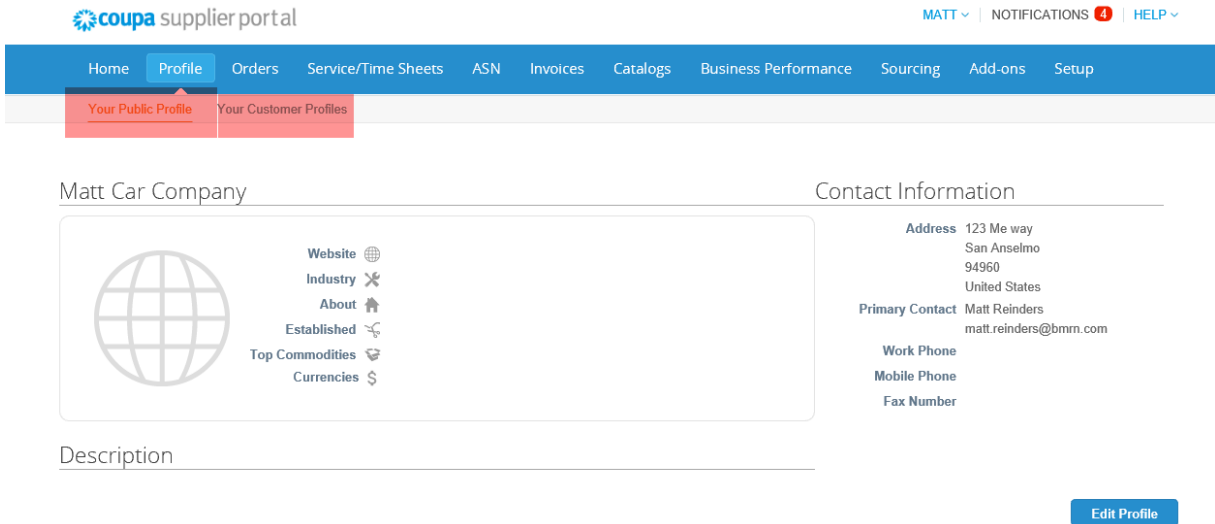


Coupa: Your Customer Profile vs Public Profile

On the Coupa Supplier Portal, there is **Your Public Profile** and **Your Customer Profile**.

This documentation will tell you when to use one vs the other. Please see link below for more specific details around Your Customer Profile and Your Public Profile.

[https://success.coupa.com/Suppliers/For Suppliers/Coupa Supplier Portal/Get Started with the CSP/Create or Update Your Profiles](https://success.coupa.com/Suppliers/For_Suppliers/Coupa_Supplier_Portal/Get_Started_with_the_CSP/Create_or_Update_Your_Profiles)



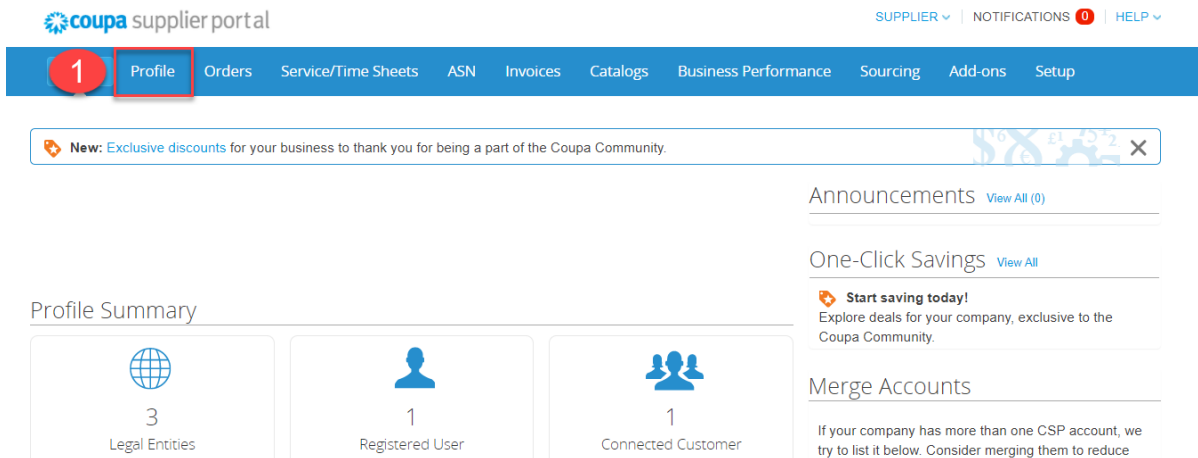
Your Customer Profiles:

This is where you will go to update your Customer Specific Profiles. In other words, your Customer Specific Profile is used when BioMarin sends out a Vendor External Form or Banking Update Form for you to update your specific information with BioMarin.

To update your Customer Specific Profiles, go to **Profile > Your Customer Profiles**. To manage a specific profile, select the customer's name from the **Profile** drop-down list. If you do not see the customer you are looking for, it means you are not connected to them yet. If you do not see BioMarin, email SupplierRecords@bmrn.com and ask to be connected on the CSP.

How to Access your Customer Profile:

1. Click the **Profile** button from the menu bar.



2. Select Your Customer Profiles.
3. Select BioMarin Pharmaceuticals, Inc. from the profile dropdown.

coupa supplier portal SUPPLIER ▾ | NOTIFICATIONS 0 | HELP ▾

Home Profile Orders Service/Time Sheets ASN Invoices Catalogs Business Performance Sourcing Add-ons Setup

Your **2** profile Your Customer Profiles

BioMarin Pharmaceutical Inc. **3** Profile BioMarin Pharmaceutical Inc. ▾

Supplier Information Training LLC 0

Vendor Onboarding Form

Thank you for being a BioMarin vendor. Please enter or update your vendor details below. When you click Submit, the information you entered will be saved to BioMarin's vendor management system. Please note that there are links to BioMarin's Privacy Policy and Terms of Use below. You will need to review and agree to them before you can click Submit.

*** Vendor Legal Business Name**
What is your legally registered name?

DBA Name
What name do you do business as?

Vendor Contact Details

Please validate that the contact details below are accurate. Any changes made will be provided to BioMarin Pharmaceuticals.

You may also provision additional users via [Admin > Users] in the Coupa Success Portal.

*** Primary Contact (Only one can exist)**

Supplier Contact Details

*** First Name**
Supplier Contact's First Name

*** Last Name**
Supplier Contact's Last Name

*** Email address** ?
Supplier Contact's Email ID

Work Phone
650-555-1212
Supplier Contact's Phone #

Your Public Profile:

Anyone connected to the Coupa Supplier Portal can find and connect with you through your public profile. Updating your public profile does not mean that you have completed the form sent out by BioMarin or your other customers. You need to navigate to My Customer Profiles to fill out Supplier onboarding forms from BioMarin.

Your public profile is created when you create your account and it contains general information about your company, for example, name, logo, website, industry, year of establishment, top commodities, currencies, diversity, and corporate social responsibility rating (on the **Home** and **Profile / Public Profile** pages), the link to your public profile (on the **home** page), and contact information (on the **Profile / Public Profile** page).

Updating your public profile is a great way to be noticed by other customers using Coupa.

Action needed: Complete your profile to get paid faster and get discovered [Learn More](#)

Profile Progress 37% Complete **Last Updated** 3 months ago [Improve Your Profile](#)

Profile Summary

8 Legal Entities [View](#)

1 Registered User [View](#)

1 Connected Customer

[Update your preference for Bribery Policy](#)

Banking Info Diversity Info Accelerate Bribery Policy

Flower Supplier

- Website
- Industry
- About
- Established
- Top Commodities
- Currencies
- Diversity Canada - Aboriginal and Minority Supplier
- Corporate Social Responsibility Rating CSRHub
- Public Profile [Profile](#)